AdCoasters℠

F.I.N.: 93-1109216

Gang-Run Order Form

Sold to: Company Name

Contact Name Telephone ( )

Email

Billing Address: Street

Must be the same as the address on your credit card statement.

City State ZIP

Shipping Address: ◯ Same as above Street

City State ZIP

Ship Via: ◯ Standard Ground (3-5 days) ◯ 2nd Day ◯ Overnight Shipping charges will be added to your final invoice.

Order Date: _____ Pdf proof will be supplied by email in 1-3 days after receipt of artwork. Please allow up to 3 weeks for production.

Shape/Size: ◯ 3.5" Circle ◯ 3.5" Square (w/ radius corners) ◯ 4" Circle ◯ 4" Square (w/ radius corners)

Stock Weight: ◯ Light (~40 pt.) ◯ Medium (~60 pt.) ◯ Heavy (~80 pt.) Please call or email for stock weight samples

Print Quantity: ◯ 2,500 ◯ 5,000 ◯ 10,000 ◯ 15,000 ◯ 20,000 ◯ 25,000 ◯ 50,000

Please refer to AC Gang-Run Program Price List for current pricing. Over/Under runs: 10%. For quantities over 50,000, please call for Custom Run pricing.

File Information: File Name ◯ Exact Reprint (file in AC archives)

Application ◯ Adobe Illustrator (CS3 or lower) ◯ Adobe Photoshop (CS3 or lower) ◯ QuarkXPress (v.8 and lower) ◯ Adobe Acrobat Press-Ready pdf (X-1a) ◯ Adobe InDesign (CS3 or lower)

Please visit www.adcoasters.com and download our mechanical specifications. Failure to follow these specifications may result in a delay in your project and possible additional production charges.

Please label all supplied materials with: Client name, contact person and phone number.

File Shipped Via ◯ Emailed to brianh@adcoasters.com (4MB or smaller) ◯ CD or Zip shipped to address below

Or, ftp uploading is also available, please email brianh@adcoasters.com for access information. Ftp software required.

Payment: ◯ Please charge my credit card (complete information below). A 50% order advance will be charged upon receipt of your order. The remaining 50% plus the shipping charges will be billed to your credit card upon shipment of your order.

Card Type ◯ VISA ◯ MasterCard ◯ American Express ◯ Discover

Card Number Expiration Date

NOTE: Your credit card statement address must match Billing Address listed above.

Verification Code. The last 3 or 4 digits located on the signature line on the back of your card.

X Date

Authorized Signature

The issuer of the card identified on this item is authorized to pay the amount shown as TOTAL upon proper presentation. I promise to pay such TOTAL (together with any other charges due thereon) subject to and in accordance with the agreement governing the use of such card. **Your Credit Card Statement will show a charge from AdCoasters.**

Promotion: Have an AdCoasters discount offer? Please enter the promotion code. Discount will reflect on your receipt. Terms and conditions apply.

Please submit this completed order form and supply with your digital-ready artwork. If you emailed your artwork, **please fax this form to 503.241.9475**. If you mailed/shipped your art file, please make sure this form is included.

For assistance completing this form or with preparing your art file(s), please call us at 1.877.423.2627.